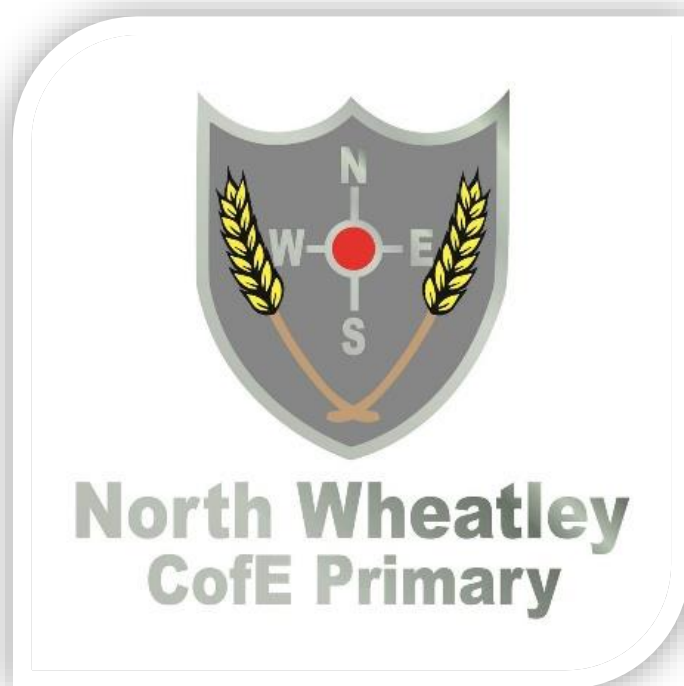




REMOTE LEARNING POLICY

Nov 2024

Approved by:	Headteacher / Governing Body	Date: Nov 2024
Reviewed & Updated:	NOVEMBER 2024	
Next review due:	Autumn 2027	

North Wheatley C of E Primary School



Remote Learning Policy

This document was formulated to meet the requirements of the Equality Act 2010.

The Governing Body recognises its legal responsibilities under the Equality Act 2010. This policy will ensure equality and fairness regardless of race, sex (gender), sexual orientation, religion or belief, gender re-assignment, pregnancy and maternity, marriage and civil partnership, disability or age.

BELIEVE * ACHIEVE * THRIVE

Our Vision and Values

At North Wheatley C of E Primary our vision and values are:

The journey through North Wheatley C of E Primary will give every member of the school community the courage and faith to: **'Believe, Achieve and Thrive'** to encourage them to **'be the best me that they can be'** so that they **'Shine as lights in the World'** - Philippians 2:15.

Christian Values are the heartbeat of our school.

Believe

Believe in yourself, your faith and others

Achieve

Achieve your goals, your dreams and your future

Thrive

Thrive through a love of yourself, your faith, your values, your love of learning

INTRODUCTION

This remote learning policy has been written as guidance for staff and parents in the event of an emergency when remote learning is necessary (e.g. school is closed due to flooding). It is based on the policy and procedures used during the COVID-19 Pandemic.

This policy sets out the systems and technology that staff will use to provide learning experience for children in the event of a prolonged partial or total school closure. It details how they can be used effectively and safely, while allowing for the differing needs of families. The school's usual Online Safety Policy and Acceptable Use Agreements will still apply; this policy is an addendum in the event of an emergency circumstance.

The staff remote learning lead is the Headteacher, Mrs Alison Richardson. Any concerns, questions or feedback during a school closure can be communicated with her via email to:

head@northwheatley.notts.sch.uk

Keeping regular learning going during any period that the school is closed in order to reduce the impact on children's education. We understand that in the event of a school closure, family home circumstances will be different; some families have one child to support, while others have several. In particular, we are aware that access to suitable technology and devices can vary - some families have one device to share while others may have more - and we recognise that some things may work differently on different devices. Some parents may have plenty of time to help their children learn, while others will be working and may have much less time; some children will be able to work more independently than others or need greater challenge.

Due to this, we will offer a variety of weekly learning activities across the curriculum, that mirrors the learning that would be taking place in school, so that pupils can work access as much as they are able. Our online learning will be shared via SeeSaw.

Home Learning

Our online learning offer will, as much as possible, link to our long-term curriculum plans and the learning that we had planned to be undertaken in school. It will also be manageable for staff to plan and prepare. We therefore may make use of a number of ready prepared high-quality online materials and supplement these with our existing subscription packages which children are familiar with.

We appreciate that some families won't be able to engage with the full online curriculum, and in this case suggest that they focus on key learning priorities to try to reduce the impact on children's core Maths and English (including phonics) skills.

Staff will endeavour to view and feedback on as much of the children's work as can be reasonably expected in the difficult circumstances.

Class Learning

Class Teachers will post a timetables on Seesaw for their class. This will outline a range of learning activities in the full range of subject areas and contain tasks and links to follow.

We appreciate that some families won't be able to engage with the full timetable, and suggest that they focus on key Maths and English skills. Throughout the day, further posts may give extra detail or examples as necessary.

Interaction

We are keen to make remote learning an interactive experience through the submission and sharing of work by children and the delivery of feedback from teachers and arranging opportunities for pupils and families to interact and collaborate.

We will also provide - where possible - some live face-to-face opportunities for children, to maintain a sense for them of being part of a class. We will use the Microsoft Teams Video Conferencing tool to do this. While teaching a primary-age class this way is not practical, we are hoping to use it to provide some safe, supervised and structured opportunities for children to 'meet up' with their teacher and classmates. Please see the section further down regarding our use of Teams.

Communication between staff and pupils / families must be through the authorised school systems above and not through work / personal email or personal social media accounts. It should follow the usual rules outlined in the Online Safety Policy and Acceptable Use Agreements.

Due consideration should be given before sharing photos or video as to whether there are any issues regarding reputation, professional conduct, online safety or other safeguarding issues. We strongly recommend that staff avoid using personal devices for online lessons.

Use of Video Conferencing technologies (Teams)

If possible, we will arrange group communications for children to connect and interact with their teacher and peers. Like the rest of our remote learning offer, these sessions are not compulsory as we understand that not all families will be able to participate. If you would like access video conferencing to but are unable to due to technology restraints, please get in touch in case we can help.

The safety of both children and staff when using this video conference technology is paramount and we will be following relevant advice from the NSPCC.

In order to protect both children and staff, you need to agree to the following guidelines:

- A microsoft teams account is needed so that we can ensure only registered users can access meetings. This will need to be set up by a parent and kept secure by them - only to be used by their child when supervised by an adult.
- An appropriate adult must remain in the same room as the child during video or conference calls to monitor and ensure they are safe and using it appropriately.
- When joining any school teams meeting, you will need to briefly need to be onscreen with your child so we know that they have an appropriate adult nearby. This will also give us a chance to talk with you if we need to.
- Children must take part in the meet up in a suitable communal environment (not a bedroom) and be appropriately dressed - they should be fully dressed in clothing that covers top and bottom half of the body.
- All members of the household must be aware that the meeting is taking place and make sure that they are also suitable dressed and use appropriate language / behaviour when nearby or in the background. You may choose to blur the background or use an appropriate virtual background.
- You must make sure you and your child have 'logged off' the call correctly once before turning off any devices.
- You and your child will not try to contact any staff using these online tools outside of the pre-arranged meet ups. If you need to contact staff for any reason, you will do so through Seesaw as normal.
- Screenshots, photos or recordings of team meetings must not be made and the links must not be shared with others.

We will ensure that:

- No staff member will contact you or your child using teams outside of any pre-arranged meetings; if they need to contact you they will arrange to do so with you using Seesaw or contact via telephone.
- Teachers will ensure appropriate security settings are in place for the meeting. They will ensure that access is only granted to the expected registered users invited with a password or direct link. Screen sharing, file-sharing, annotation and chat will be restricted.
- Participants will be held in a virtual waiting room while their identity is confirmed. Your microsoft account must clearly identify you by name and renaming during the meeting will not be allowed. Participants' audio or video may be muted until appropriate - they may be removed from the room if rules are not being followed.

- In groups of more than one child, a teacher and one other staff member will be present throughout the video call to help safeguard all participants and monitor appropriate use.
- Teachers will stay in the meeting until everyone has 'logged off'.
- Teachers and any other adults on the call (or in the background) will use appropriate language / behaviour throughout the call.

Safeguarding & Remote Learning

With the increased use of digital technologies that comes with remote learning, safeguarding implications need careful consideration.

Parents are advised to spend time speaking with their child(ren) about online safety and reminding them of the importance of reporting to an adult anything that makes them feel uncomfortable online.

While we will be doing our best to ensure links shared are appropriate, there may be tailored advertising which displays differently in your household or other changes beyond our control.

Online safety concerns should still be reported to the our headteacher and DSL, Mrs Alison Richardson, as normal. Parents can do this by emailing head@northwheatley.notts.sch.uk.

The following websites offer useful support:

- Childline - for support
- UK Safer Internet Centre - to report and remove harmful online content
- CEOP - for advice on making a report about online abuse In addition, the following sites are an excellent source of advice and information:
- Internet matters - for support for parents and carers to keep their children safe online
- Net-aware - for support for parents and careers from the NSPCC
- Parent info - for support for parents and carers to keep their children safe online
- Thinkuknow - for advice from the National Crime Agency to stay safe online
- UK Safer Internet Centre - advice for parents and carers

If parents have any safeguarding concerns that need discussing whilst school is closed, they can contact Mrs Richardson directly head@northwheatley.notts.sch.uk .

Staff will continue to be vigilant and will follow our usual online safety and safeguarding / child protection policies and procedures, contacting a safeguarding lead directly by phone in the first instance.

This policy will be reviewed every three years, or more frequently if necessary.